Maintenance record chart

Building element	Material	Finish
foundation walls		
piles/poles		
sub-floor insulation		
floor framing		
flooring		
wall framing		
wall cladding		
windows		
glass		
external walls		
roof framing		
ceiling framing		
ceiling battens		
decks		
roof cladding		
spouting		
downpipes		
chimney/flue		
fireplace/wood burner		
internal linings		
wet area linings		
shower		
ceiling linings		
ceiling wet areas		
internal doors		
service area floor coverings		
bathroom floor coverings		
other floor coverings		
kitchen cupboard doors/carcase		
benchtops		
heating system		
pipework		
taps		
shower mixers		
bath		
shower (tray/unit)		
basin		
hot water cylinder/gas caliphont		
sewer drains		
stormwater drains		
wiring		
socket and switch outlets		
overload protection/circuit breakers		

Maintenance task	Date	Maintenance task	Date	Maintenance task	Date